

# Daily Deposit Report

**Date:** \_\_\_\_\_

## Cash Count

Paid Outs - \_\_\_\_\_  
Cheques - \_\_\_\_\_  
    \$US - \_\_\_\_\_  
US Exchange - \_\_\_\_\_  
    \$100 - \_\_\_\_\_  
    \$50 - \_\_\_\_\_  
    \$20 - \_\_\_\_\_  
    \$10 - \_\_\_\_\_  
    \$ 5 - \_\_\_\_\_  
    \$ 2 - \_\_\_\_\_  
    \$ 1 - \_\_\_\_\_  
    Q - \_\_\_\_\_  
    D - \_\_\_\_\_  
    N - \_\_\_\_\_  
Rolls - \_\_\_\_\_

Total           \$ \_\_\_\_\_

Minus Float (\$200)

**Total -   \$ \_\_\_\_\_ Minus Paid outs = Deposit \$ \_\_\_\_\_**

M/C - \$ \_\_\_\_\_

Visa - \$ \_\_\_\_\_

Debit - \$ \_\_\_\_\_

Total \$ \_\_\_\_\_ DAY IN BALANCE? (M/C + Visa) = Charge YES / NO

## Z Reading

## Actual Count

## Over / Short

Cash - \$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Charge- \$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Debit - \$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Total - \$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_